

# NOTICE OF MEETING

Notice is hereby given that the Forty Third Annual General Meeting ("Meeting") of John Keells Hotels PLC will be held as a virtual meeting on 22nd June 2022 at 9.00 am via Microsoft Teams for the following purposes:

1. To read the Notice convening the Meeting.
2. To receive and consider the Annual Report and Financial Statements of the Company for the Financial Year ended 31st March 2022 with the Report of the Auditors thereon.
3. To re-elect as a Director, Mr. M H Singhawansa, who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. M H Singhawansa is contained in Page 27 of the Annual Report.
4. To re-elect as a Director, Mr. J G A Cooray, who retires in terms of Article 83 of the Articles of Association of the Company. A brief profile of Mr. J G A Cooray is contained in Page 26 of the Annual Report.
5. To re-appoint Auditors, Messrs. Ernst & Young, Chartered Accountants and to authorise the Directors to determine their remuneration.
6. To consider any other business of which due notice has been given in terms of the relevant laws and regulations.

This year the Annual Report and Financial Statements of the Company are available on the:

- (1) Corporate website of the Company - <https://www.cinnamonhotels.com/media-accolades> and
- (2) The Colombo Stock Exchange website - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=KHL.N0000>

Members may also access the Annual Report and Financial Statements on their electronic devices by scanning the following QR code.



For clarifications on how to download and/or access the Annual Report and Financial Statements, please contact Mr. Rasika Pushpakumara on 011-2306000 during normal office hours (8.30 a.m. to 4.30 p.m.) or email [rasikapu@cinnamonhotels.com](mailto:rasikapu@cinnamonhotels.com)

Should Members wish to obtain a hard copy of the Annual Report, they may send a written request to the registered office of the Company or email to [rasikapu@cinnamonhotels.com](mailto:rasikapu@cinnamonhotels.com) by filling the request form attached to the Form of Proxy. A printed copy of the Annual Report will be forwarded by the Company within eight (8) market days from the date of receipt of the request.

By Order of the Board,  
JOHN KEELLS HOTELS PLC

A handwritten signature in black ink, appearing to read 'Rasika', positioned below the printed name of the company.

KEELLS CONSULTANTS (PRIVATE) LIMITED

Secretaries  
Colombo

23 May 2022

## NOTICE OF MEETING

**Note:**

- A Member unable to attend is entitled to appoint a Proxy to attend and vote in his/her place.
- A Proxy need not be a Member of the Company.
- A Member wishing to vote by Proxy at the Meeting may use the Form of Proxy enclosed herein.
- Members are encouraged to vote by Proxy through the appointment of a member of the Board of Directors to vote on their behalf and to include their voting preferences on the resolutions to be taken up at the Meeting in the Form of Proxy.
- In order to be valid, the completed Form of Proxy must be lodged at the Registered Office of the Company or forwarded to the email address: keellsconsultants@keells.com or Fax No.011 2439037 not later than 48 hours before the Meeting.
- A vote can be taken on a show of hands or by poll. If a poll is demanded, each share is entitled to one vote. Votes can be cast in person, by Proxy or corporate representatives. In the event an individual Member and his/her Proxy holder are both present at the Meeting, only the Member's vote is counted. If Proxy holder's appointor has indicated the manner of voting, only the appointor's indication of the manner of vote will be used.
- Instructions as to attending the virtual Meeting are attached.